



**Office of the Fire Marshal &  
Emergency Management**

**Ontario Fire College**

**FIRE CODE CHALLENGE EXAMS**

The Ontario Fire College (OFC) will be offering challenge exams for Fire Code courses starting in May of 2015.

**Who is eligible to apply?**

Candidates from the Municipal Fire Service in Ontario who believe they possess the knowledge and skills may write a challenge exam for the course.

The Principal of the Ontario Fire College will review applications from candidates interested in applying to write challenge exams for Fire Code courses that are not with a Municipal Fire Service in Ontario to determine eligibility.

**What challenge exams are available?**

- Courtroom Procedures
- Fire Code Division B Part 2 and 6 Fire Safety and Fire Protection Equipment
- Fire Code Division B Part 3 and 5 Outdoor and Indoor Storage and Hazardous Materials, Processes and Operations
- Fire Code Division B Part 4 Flammable Liquids and Combustible Liquids
- Fire Code Division B Part 9 Retrofit

**What is the requirement to pass a challenge exam?**

If successful in obtaining the minimum passing grade of 70%, the candidate will receive advanced standing credit for that course. Upon receipt of the results from the Ontario Fire College Instructor, the Registrar's Office will send the results directly to the candidate.

**What is the cost?**

An examination administration fee of \$65.00 per exam will apply for members of a Municipal Fire Service in Ontario which will be invoiced to the fire department on a quarterly basis.

For non-Municipal Fire Service applicants, an examination administration fee of \$100.00 per exam will apply and is due prior to approval to write an exam. The applicant must send a cheque or money order payable to the Minister of Finance to:

Ontario Fire College  
1495 Muskoka Road North  
Gravenhurst, On  
P1P 1R8  
Attn: Registrar's Office

## **Mandatory Requirements and Challenge Exam Information Packages / Pre-Class**

Candidates must sign in at security / guest services upon arrival, and sign out when departing.

Candidates will be asked to produce identification that includes a photograph, and to sign their name on an official list. In doing so, the candidate affirms that they are the person named, and they will not copy or retain test questions or transmit them in any form to anyone. **Candidates arriving without photo identification will not be eligible to write the challenge exam.**

**Candidates arriving without the required materials will not be eligible to write the challenge exam. No reference materials, other than those identified in the challenge exam information packages will be permitted in the exam room.**

Candidates are strongly encouraged to prepare well in advance by reviewing the challenge exam information packages, and pre-class course packages available on the OFC website. To locate the packages go to:

[www.ofmsps.ca/OFCEM](http://www.ofmsps.ca/OFCEM)

Username: ofc

Password: preclass

Enter the link on the left side of the homepage called “Preclass Packages”. Enter the folder called “Challenge Exams” where you will find the information packages for the five challenge exams offered.

### **Accommodations, meals, travel allowance**

There will be no accommodations, meals or travel allowance provided by the Ontario Fire College for attendance at any of the challenge exams. It is up to the individual or their fire department to cover all costs associated with attending the Ontario Fire College to write an exam.

### **Challenge Exam Dates**

<b>Date</b>	<b>Challenge Exam</b>	<b>Challenge Exam Number</b>
May 12/15	Courtroom Procedures	CHE-Courtroom Procedures-15-1
May 12/15	Fire Code Div B PT 2 & 6 Fire Safety & Fire Protection Equip	CHE-FC Div B PT 2 & 6-15-1
May 12/15	Fire Code Div B PT 3 & 5 Outdoor & Indoor Storage...	CHE-FC Div B PT 3 & 5-15-1
May 12/15	Fire Code Div B PT 4 Flammable & Combustible Liquids	CHE-FC Div B PT 4-15-1
May 12/15	Fire Code Div B PT 9 Retrofit	CHE-FC Div B PT 9-15-1
May 13/15	Courtroom Procedures	CHE-Courtroom Procedures-15-2
May 13/15	Fire Code Div B PT 2 & 6 Fire Safety & Fire Protection Equip	CHE-FC Div B PT 2 & 6-15-2
May 13/15	Fire Code Div B PT 3 & 5 Outdoor & Indoor Storage...	CHE-FC Div B PT 3 & 5-15-2
May 13/15	Fire Code Div B PT 4 Flammable & Combustible Liquids	CHE-FC Div B PT 4-15-2
May 13/15	Fire Code Div B PT 9 Retrofit	CHE-FC Div B PT 9-15-2
May 14/15	Courtroom Procedures	CHE-Courtroom Procedures-15-3
May 14/15	Fire Code Div B PT 2 & 6 Fire Safety & Fire Protection Equip	CHE-FC Div B PT 2 & 6-15-3
May 14/15	Fire Code Div B PT 3 & 5 Outdoor & Indoor Storage...	CHE-FC Div B PT 3 & 5-15-3
May 14/15	Fire Code Div B PT 4 Flammable & Combustible Liquids	CHE-FC Div B PT 4-15-3
May 14/15	Fire Code Div B PT 9 Retrofit	CHE-FC Div B PT 9-15-3
June 23/15	Courtroom Procedures	CHE-Courtroom Procedures-15-4
June 23/15	Fire Code Div B PT 2 & 6 Fire Safety & Fire Protection Equip	CHE-FC Div B PT 2 & 6-15-4
June 23/15	Fire Code Div B PT 3 & 5 Outdoor & Indoor Storage...	CHE-FC Div B PT 3 & 5-15-4
June 23/15	Fire Code Div B PT 4 Flammable & Combustible Liquids	CHE-FC Div B PT 4-15-4
June 23/15	Fire Code Div B PT 9 Retrofit	CHE-FC Div B PT 9-15-4

Date	Challenge Exam	Challenge Exam Number
June 24/15	Courtroom Procedures	CHE-Courtroom Procedures-15-5
June 24/15	Fire Code Div B PT 2 & 6 Fire Safety & Fire Protection Equip	CHE-FC Div B PT 2 & 6-15-5
June 24/15	Fire Code Div B PT 3 & 5 Outdoor & Indoor Storage...	CHE-FC Div B PT 3 & 5-15-5
June 24/15	Fire Code Div B PT 4 Flammable & Combustible Liquids	CHE-FC Div B PT 4-15-5
June 24/15	Fire Code Div B PT 9 Retrofit	CHE-FC Div B PT 9-15-5
June 25/15	Courtroom Procedures	CHE-Courtroom Procedures-15-6
June 25/15	Fire Code Div B PT 2 & 6 Fire Safety & Fire Protection Equip	CHE-FC Div B PT 2 & 6-15-6
June 25/15	Fire Code Div B PT 3 & 5 Outdoor & Indoor Storage...	CHE-FC Div B PT 3 & 5-15-6
June 25/15	Fire Code Div B PT 4 Flammable & Combustible Liquids	CHE-FC Div B PT 4-15-6
June 25/15	Fire Code Div B PT 9 Retrofit	CHE-FC Div B PT 9-15-6

Other challenge exam dates or locations will be advertised in the Ontario Fire College calendar and on our website as they become available.

### **Time**

All exams begin promptly at **1:00 pm and end at 4:30 pm**. A time period of 3 ½ hours will be allowed for completion of each challenge exam. Candidates should arrive in time to sign in at security / guest services where they will be directed to the location of the examination.

### **How do I register?**

Use the Ontario Fire College electronic application form located on the OFC website by going to:

[www.ofmsps.ca/OFCEM](http://www.ofmsps.ca/OFCEM)

Username: ofc

Password: preclass

Enter the link on the left side of the homepage called “College Calendar” to find the E-application form. You can send the application form electronically by hitting the submit button, or you can scan and email it to [applyofc@ontario.ca](mailto:applyofc@ontario.ca), or print and fax it to (705) 687-4611. Applications must be authorized by the Fire Chief, Training Officer, or designate with signing authority for the fire department.

Space on each exam is limited. Your fire department will be sent an Application Status Report advising of the status of the application – approved or waiting (if the exam is full). For non-Municipal Fire Service candidates, you will be contacted by the Registrar’s office after review of the application for eligibility by the Principal of the Ontario Fire College.

### **Contacts**

Jana Gillis  
OFC Instructor  
Email: [jana.gillis@ontario.ca](mailto:jana.gillis@ontario.ca)  
Phone: (705) 687-9663

David Tiller  
OFC Instructor  
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Phone: (705) 687-9697

**Please note: OFC Instructors are not available to provide tutorial regarding Challenge Exams.**

For inquiries directly relating to Registration contact:

Ginette Harris  
Acting Assistant Registrar  
(705) 687-9652

Tracey Degagné  
Registrar  
(705) 687-9653

Email: [applyofc@ontario.ca](mailto:applyofc@ontario.ca)