

**The Office of the Ontario Fire Marshal and  
Emergency Management and  
the Ontario Fire College present:**

**Fire Safety for Vulnerable Occupancies Seminar**

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**WHO should attend this one day seminar?**

- Fire Chiefs appointed for the fire departments in their municipalities or a Community Fire Safety Officer appointed for the municipality.
  - Chief Fire Officials responsible for fire safety plan approvals, fire safety complaints and requests for assistance to comply with the Fire Code where the involvement of the Chief Fire Official is required.
  - Assistants to the Fire Marshal, Chief Fire Prevention Officers, Fire Prevention Officers and Inspectors responsible for compliance with Fire Marshal Directive's, conducting fire safety inspections and *Fire Code* compliance in their municipalities.
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**WHY should you attend?**

Strategies to enhance fire safety in occupancies housing vulnerable Ontarians directly affect the fire service and include amendments to the Fire Code, the introduction of Regulations O. 150/13, O.Reg. 364/13, O.Reg. 365/13, new Fire Marshal Directives and TG-01-2013 "Staffing Levels in Care Occupancies, Care and Treatment Occupancies and Retirement Homes". All will be discussed at this seminar.

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**WHAT will you learn?**

This seminar will assist participants to develop an understanding of the new Fire Marshal Directives, new regulations for care occupancies, care and treatment occupancies, and retirement homes, OFM-TG-O1-2013 *Staffing Levels in Care Occupancies, Care and Treatment Occupancies and Retirement Homes* and the application of Retrofit Part 9.7 in order to meet mandatory obligations under the FPPA and the *Fire Code*, O.Reg. 213/07 as amended.

**When** is the seminar?

Date: Friday May 30<sup>th</sup>, 2014

Time: from 8:30 a.m. to 4:30 p.m.

**Where** will it be held?

Ontario Fire College  
1495 Muskoka Road North  
Gravenhurst Ontario  
P1P 1R8

**Students are required to bring a copy of:** OFM-TG-01-2013, *Staffing Levels in Care, Care and Treatment Occupancies and Retirement Homes*, O.Reg's. 364/13, O.Reg. 365/13, O.Reg. 150/13, FM Directive's # 2014-01, # 2014-02, # 2014-03 the *FPPA* and *Fire Code*, notebook, pens, highlighters.

**Who do I contact with inquiries about the seminar?**

For more information contact Nancy Macdonald-Duncan (705) 733-5417 or [Nancy.Macdonald-Duncan@ontario.ca](mailto:Nancy.Macdonald-Duncan@ontario.ca)



## HOW to apply?

Submit the Ontario Fire College Application Form (blank copy follows) by email or scan and send to [applyofc@ontario.ca](mailto:applyofc@ontario.ca)

Space is limited and will be filled first come-first served. **There is a limit of two applicants per Fire Department for this seminar.** You will be sent an Application Status Report to advise of the status of your application, either approved to attend or wait listed if the seminar is full.

The seminar does not provide credit towards any OFC Program.

## Accommodations and Meals?

Accommodations will be provided the night before the seminar, Thursday, May 29/14 and will automatically be assigned if your application is approved by the Registrar's Office. You can arrive at the Fire College any time after 6:00 pm on Thursday, May 29/14 and a room will be assigned to you. There is a security guard on site after regular business hours that will assign the room.

Meals will be provided during the seminar and will commence with breakfast on Friday, May 30/14.

**Alcohol is not permitted to be brought onto Ontario Fire College property.** Anyone that brings alcohol on site will be advised to leave. There is a licensed lounge on site that is available for students. A copy of the *Joining Instructions* for the Ontario Fire College is located on our website at [www.ofmsps.ca/OFCEM](http://www.ofmsps.ca/OFCEM) User name: ofc Password: preclass. Enter the link on the left side of the homepage called "Student-Learner Information and Forms" to locate a copy of the *Joining Instructions*.

## Fees for the seminar?

No fees will be charged for this seminar.

## Registration inquiries?

Forward inquiries to the Registrar's Office at [applyofc@ontario.ca](mailto:applyofc@ontario.ca) or call:

Tracey Degagne  
Registrar  
705-687-9653

Ginette Harris  
A/Assistant Registrar  
705-687-9652





## OFFICE OF THE FIRE MARSHAL & EMERGENCY MANAGEMENT ONTARIO FIRE COLLEGE APPLICATION FORM

**SEND APPLICATION TO [applyofc@ontario.ca](mailto:applyofc@ontario.ca)**

### PART 1 - APPLICANT / COURSE INFORMATION

NAME OF STUDENT:

Course Name

VULNERABLE OCCUPANCIES SEMINAR

Course Number

VULNERABLE OCCUP SEM-14-1

Course Date

MAY 30/14

### PART 2 – AGENCY/ORGANIZATION INFORMATION

FIRE DEPT

FIRE DEPT Delivery Address

City/Town

Province

Postal Code

FIRE DEPT Telephone

Fax

SIGNATURE OF FIRE CHIEF OR DESIGNATE

NAME OF FIRE CHIEF OR DESIGNATE

(PLEASE PRINT)

EMAIL ADDRESS FOR FIRE CHIEF OR DESIGNATE: \_\_\_\_\_

**Maximum of two applicants per fire department for this seminar.**

Fire Departments will be sent an Application Status Report by fax to advise of the status of the application either *approved* to attend or *wait listed* if the seminar is full. You must be approved by the Registrar's Office to attend this seminar.

NOTE: ANY ALTERATIONS TO THE TEXT WILL RENDER THE APPLICATION INVALID