

Job Opportunity

The Corporation of the Town of Orangeville
invites applications for the position of

Fire Prevention Inspector Fire Department

The Fire Prevention Inspector is responsible for enforcing the Fire Prevention Regulations of the municipality and the Province of Ontario by conducting both public fire safety education and fire prevention inspections of all classes of buildings and occupancies. Duties will include:

- Participating and providing public fire safety education for internal and external clients and customers
- Conducting fire cause investigations as directed
- Acting as an assistant to the Fire Marshal and as a Building Official under the provisions of the Fire Protection and Prevention Act, Building Code Act, and all other related legislation.
- Conducting inspections according to the established Department policies and procedures in all classes of buildings and occupancies. Document findings, issues orders and lay charges to improve fire safety in buildings and premises based upon Municipal by-laws, Provincial Fire Code, Statutes and Regulations, etc. Participate in prosecution for non-compliance as needed.
- Preparing and maintain reports, records, statistics and correspondence related to fire safety and prevention, inspections, etc.
- Other such duties as assigned.

Qualifications include:

- Fire Prevention Officer Certification (or NFPA 1031 Fire Inspector I & II) and Ontario Fire Marshal Public Fire & Life Safety Educator Certification (or NFPA 1035 Public Fire & Life Safety Education, I & II).
- Qualifications as an Inspector for Fire Protection, through the Ministry of Municipal Affairs and Housing would be an asset.
- Post-Secondary Diploma in Fire Protection would be an asset.
- Thorough knowledge of all Codes, Acts, By-laws and Legislation pertaining to Fire Prevention.
- Valid G Class driver's license.
- Minimum three (3) years' work experience in a Fire Prevention position.

- Ability to work independently, possess excellent interpersonal and presentation skills as well as problem solving and investigative abilities.
- Computer proficiency in Windows, MS Office and FirePro2.

Salary: \$88,875.45 (2014) plus a comprehensive benefits package

Qualified candidates are invited to submit their resumes, in confidence, to Cathy Moran, Human Resources and Health and Safety Officer, no later than 4:30 pm, Friday October 23th, 2015. If submitting a resume via email, please quote the job title in the subject line.

The Town of Orangeville is an equal opportunity employer. Accommodations are available for all parts of the recruitment process. Applicants need to make their needs known in advance. Personal information is being collected pursuant to Section 8 of the Municipal Act, 2001 and will be used only for candidate selection. Questions about this collection should be directed to the attention of the Human Resources Manager at the address shown.